



Warren County Board of Health
December 3, 2025, 6:00 pm
 Board Room, Second Floor
 301 N. Buxton St, Indianola, IA

TOPIC: Warren County Board of Health Meeting

Warren County Health Services
 301 N. Buxton Suite 202, Indianola Iowa
 Contact: Joelle Stolte PhD, MPH 515-690-9190
 WCHS@warrencountyia.org

Topic: WARREN COUNTY BOH DECEMBER 2025 MTG

Time: December 3, 2025, 06:00 PM Central Time

Join Zoom Meeting

[WARREN COUNTY BOH DEC. 2025 MTG](https://us02web.zoom.us/j/89949328855?pwd=U0l3a0p5a0p5a0p5a0p5a0p5a0p5a0p5)

Meeting ID: 899 4932 8855

Passcode: 764276

One tap mobile

+19294362866, 89949328855# US (New York)

+13017158592, 89949328855# US (Washington DC)

The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible.

Assessment

Essential Service 1: Assess and monitor population health.

Essential Service 2: Investigate, diagnose, and address health hazards and root causes

Agenda Item #	Topic of Discussion	Attachments	Action Needed
1	Call to Order: Role Call	Zachary, Doerring, Gross, Hilton, Schrock	YES
2	Approval of Agenda	Agenda	YES
3	Review & Accept: BOH Minutes From November 5, 2025	Minutes	YES

Public Input

(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.)

	New Business Continued Business		
4	Environmental Health Updates <ul style="list-style-type: none"> • Variances/Waivers • EH Reports • Private Wells Report 	1. Request for approval for Variance; Chpt. 69 DNR Waiver for 20701 Kirkwood Street 2. Discussion Regarding policy and procedure on Septic System Permitting and Inspection revisions. 3. EH Reports <ul style="list-style-type: none"> • Septic • TOT • Pool & Tattoo • Public Nuisances • Rabies Investigations 4. Private Wells Report	YES NO YES YES
5	Presentation from WIC Program Administrators' Update <ul style="list-style-type: none"> • Administrator Updates • Communicable Disease report WCHS Program Reports	5. Karen Goff WIC update 6. EFR Presentation -Barbara Ranck 7. Dept. Updates 8. IDDS Report 9. Report: Monthly Reports	NO NO NO

Policy Review

Essential Service 3: Communicate effectively to inform and educate.

Essential Service 4: Strengthen, support, and mobilize communities and partnerships.

Essential Service 5: Create, champion, and implement policies, plans, and laws.

Essential Service 6: Utilize legal and regulatory actions

Agenda Item #	Topic of Discussion	Attachments	Action Needed
	<u>Continued Business Policies & Procedures</u>		
6	Environmental Health Policy Review Nursing Policy Review Administrative Policy Review	EH Changed Policies a) Tanning Facility Site Policy b) Tattoo Facility Inspection Policy c) Well Policy Unchanged EH Policy d) Septic System Permitting and Inspection Policy e) Nuisance Policy f) Pool and Spa Facility Inspection Policy EH Changed Procedure g) Septic System Permitting and Inspection Procedure Unchanged Nursing Policy h) Public Health Nursing Program Description and Goals Unchanged Administrative Policies i) Hardship Policy j) Home visitation Tobacco Free Policy k) Infection Control Hand Hygiene Policy l) Infection Control Policy m) Infection Control Policy Employee n) Infection Control Training o) Legal Aspects of Records Policy p) Notice of Privacy Practices q) Staff Meeting Expectations Policy	YES YES YES YES YES YES YES

Assurance

Essential Service 7: Enable equitable access.

Essential Service 8: Build a diverse and skilled workforce.

Essential Service 9: Improve and innovate through evaluation, research, and quality improvement.

Essential Service 10: Build and maintain a strong organizational infrastructure for public health.

Agenda Item #	Topic of Discussion	Attachments	Action Needed
7	Assurance: New Business	1. Request for approval for approval 28E between Warren and Madison Counties for Public Health Services	YES
8	Assurance: Continued Business	1. FY26 December Budget Summary 2. Health Services Complaint Log - None to report. 3. Health Services Incident Report Log- None	YES YES
9	Adjourn	Next Meeting Date: February 4, 2026	