

Warren County Board of Health March 5, 2025, 6:00 pm

Board Room, Second Floor 301 N. Buxton St, Indianola, IA

TOPIC: Warren County Board of Health Meeting

Warren County Health Services 301 N. Buxton Suite 202, Indianola Iowa Contact: Joelle Stolte PhD, MPH 515-690-9190

WCHS@warrencountyia.org

Next Meeting Date: April 2, 2025

Topic: WARREN COUNTY BOH DEC. 2024 MTG

Time: March. 5, 2024, 06:00 PM Central Time (US and

Canada)

Join Zoom Meeting:

WARREN CTY BOH MARCH 2025 MEETING

Meeting ID: 817 6754 2829

Passcode: 871263 One tap mobile

+13052241968,,81767542829# US

+13092053325,,81767542829# US

The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible.

Assessment

Essential Service 1: Assess and monitor population health.

Essential Service 2: Investigate, diagnose, and address health hazards and root causes			
Agenda	Topic of Discussion	Attachments	Action
Item #			Needed
1	Call to Order: Role Call		YES
2	Approval of Agenda	Agenda	YES
3	Review & Accept: BOH Minutes		YES
	From December 4, 2024	Minutes	

Public Input

(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.)

	New Business Continued Business		
4	Administrators' Update		NO
	 Administrator Updates 	Dept. Updates	NO
	 Communicable Disease report 	MAP and Report	NO
	WCHS Program Report	Report: Monthly Reports	NO

Policy Review

Essential Service 3: Communicate effectively to inform and educate.

Essential Service 4: Strengthen, support, and mobilize communities and partnerships.

Essential Service 5: Create, champion, and implement policies, plans, and laws.

Essential Service 6: Utilize legal and regulatory actions

Agenda	Topic of Discussion	Attachments	Action
Item #			Needed
	Continued Business		YES
	Policies & Procedures		
	Administrative Delice Postero	Harling and Administrative Balling C Barradones	VEC
5	Administrative Policy Review:	Unchanged Administrative Policies & Procedures:	YES
		a) Financial Data Form Definitions Policy	
		b) BOH by-Laws	
		c) BOH Electronic Meeting Policy	
		d) Signatory Authorization	

Changed Nursing Policies:	
e) Waitlist Policy	YES
Changed Nursing Procedures:	
f) Wait List Procedure	
Unchanged Nursing Policies	
g) Admissions to Service Policy	
h) Advance Directive Policy	
i) Best Practices Policy	
j) Clinical Record Policy	
k) Intake Policy	
l) Intravenous Therapy Policy	
m) Medical Management Guidelines Policy	
n) Not Home Not Found Response Policy	
o) Office Visit Policy	
p) One Time Nursing Visit Policy	
q) Orientation Nursing Policy	
Changed Environmental Health Policies/Procedures	
r) Septic System Time of Transfer Procedure	YES
Unchanged Environmental Health Policies/Procedures	
s) Septic Fee Schedule Review	
t) Septic System Permitting and Inspection	
u) Variance Policy	

Assurance

Essential Service 7: Enable equitable access.

Essential Service 8: Build a diverse and skilled workforce.

Essential Service 9: Improve and innovate through evaluation, research, and quality improvement. Essential Service 10: Build and maintain a strong organizational infrastructure for public health.

Agenda	Topic of Discussion	Attachments	Action
Item #			Needed
6	Assurance: New Business	Proposed Notice Class Action Settlement Notification	NO
		BOH Members to Sign Conflict of Interest statements for 2025	NO
		3. BOH Directory to be Reviewed	YES
		Introduction of EH Sanitarian Tyler Till: To provide Status FY24 and FY25 to date Status	NO
		Report 2. Approval of Septic Tank Installation Variance for 23831 Hughes Lane Pleasantville, IA 50225	YES
7	Assurance: Continued Business	 FY25 Nov. Budget Reports-Budget Summary Health Services Complaint Log - None to report. Health Services Incident Report Log- None Private Wells Report EH Reports 	YES
8		Next Meeting Date: April 2, 2025	
	Adjourn		