



Warren County Board of Health

**June 4, 2025, 6:00 pm**

Board Room, Second Floor

301 N. Buxton St, Indianola, IA

**TOPIC:** Warren County Board of Health Meeting

Warren County Health Services

301 N. Buxton Suite 202, Indianola Iowa

Contact: Joelle Stolte PhD, MPH 515-690-9190

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**Next Meeting Date:** August 6, 2025

**Topic: WARREN COUNTY BOH JUNE 2025 MTG**

Time: Jun 4, 2025, 06:00 PM Central Time

[WARREN COUNTY BOH JUNE 2025 MTG](#)

Meeting ID: 879 0851 0069

Passcode: 911405

One tap mobile

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The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible.

## Assessment

Essential Service 1: Assess and monitor population health.

Essential Service 2: Investigate, diagnose, and address health hazards and root causes

Agenda Item #	Topic of Discussion	Attachments	Action Needed
1	Call to Order: Role Call		YES
2	Approval of Agenda	Agenda	YES
3	Review & Accept: BOH Minutes From April 2, 2025	Minutes	YES

### Public Input

(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.)

	<b>New Business</b> <b>Continued Business</b>		
4	<b>Presentation</b> EveryStep Title V Maternal Child and Adolescent Health update	Presenters; EveryStep Title V Services Becky Borgman Kim Brown Laura Lentell	
5	Administrators' Update <ul style="list-style-type: none"> <li>Administrator Updates</li> <li>Communicable Disease report</li> <li>WCHS Program Report</li> </ul>	Dept. Updates MAP and Report Report: Monthly Reports	NO NO NO

## Policy Review

Essential Service 3: Communicate effectively to inform and educate.

Essential Service 4: Strengthen, support, and mobilize communities and partnerships.

Essential Service 5: Create, champion, and implement policies, plans, and laws.

Essential Service 6: Utilize legal and regulatory actions

Agenda Item #	Topic of Discussion	Attachments	Action Needed
	<b>Continued Business</b> <b><u>Policies &amp; Procedures</u></b>		YES

6	<p><b>BOH Policy Review</b></p> <p><b>Administrative Policy Review</b></p> <p><b>Archived Public Health</b></p> <p><b>Nursing/Homecare Policy Review</b></p> <p><b>Environmental Health Policy Review</b></p>	<p><b>Changed BOH Policies</b> a) BOH Plan Policy</p> <p><b>Changed Administrative Policies</b> b) Administrative Responsibility Policy c) Background Check Policy d) Compensation Earn Policy e) Compensatory Time Use Policy f) Consumer Questionnaire Policy g) Emergency Generator Proc Maintenance Sched</p> <p><b>Unchanged Administrative Policies</b> h) Abuse Training - Dependent Adult and Child Policy i) Administrative Paid Leave Policy j) Advertising Policy k) Annual Agency Evaluation Policy l) Authorization to Release Patient Information Form m) Authorization to Release Patient Information Policy n) Client Nondiscrimination Policy o) Compliance Policy-Home Care p) Conduct Standards Statement q) Confidentiality Policy r) Confidentiality Statement-County s) Continuing Education Policy t) Credential Licensed Prof Policy u) Dissolution of Agency Policy v) Dress Code Policy w) Drivers License &amp; Insurance Verification Policy x) Electronic Signature Policy y) Emergency Plan Policy z) Governance Policy aa) Statement Acknowledging Requirement to Report Abuse Policy</p> <p><b>Archived Public Health Policies</b> bb) Reinvestment Policy</p> <p><b>Changed Nursing/Homecare Policies:</b> cc) Wait List Policy 10-24- New Revised</p> <p><b>Changed Environmental Health Policy/Procedures:</b> dd) Septic System Permitting &amp; Inspection Procedure</p> <p><b>Unchanged Environmental Health Policies</b> ee) Rabies Quarantine Policy</p>	<p>YES</p> <p>YES</p> <p>YES</p>
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## Assurance

Essential Service 7: Enable equitable access.

Essential Service 8: Build a diverse and skilled workforce.

Essential Service 9: Improve and innovate through evaluation, research, and quality improvement.

Essential Service 10: Build and maintain a strong organizational infrastructure for public health.

Agenda Item #	Topic of Discussion	Attachments	Action Needed
7	<b>Assurance: New Business</b>	<ol style="list-style-type: none"> <li>1. Annual Review for FY25 Aging Resources Contract; On site Audit Homemaker/Homecare Program</li> <li>2. Approval of FY26 Aging Resources Budget Contract; Homemaker/Homecare Program</li> <li>3. 4RKids CCNC On-Site Review</li> <li>4. 4RKids THRIVE On-Site Review</li> <li>5. Approval of Septic <b>Variance</b> for 14157 Hwy G76, Lucas, IA 50151, Kenneth Clary</li> <li>6. Approval of Septic <b>Variance</b> for 12339 Quaker St., Indianola IA 50125, Richard Peters</li> <li>7. Discussion with possible Action Regarding Soil Scientist for Todd Carroll</li> </ol>	<p>NO</p> <p>YES</p> <p>NO</p> <p>NO</p> <p>YES</p> <p>YES</p> <p>YES</p>
8	<b>Assurance: Continued Business</b>	<ol style="list-style-type: none"> <li>1. FY25 May Budget Reports-Budget Summary</li> <li>2. Health Services Complaint Log - None to report.</li> <li>3. Health Services Incident Report Log- None</li> <li>4. Private Wells Report</li> <li>5. EH Reports</li> </ol>	YES
9	<b>Adjourn</b>	Next Meeting Date: August 6, 2025	