

Warren County Board of Health August 6, 2025, 6:00 pm

Board Room, Second Floor 301 N. Buxton St, Indianola, IA

TOPIC: Warren County Board of Health Meeting

Warren County Health Services 301 N. Buxton Suite 202, Indianola Iowa Contact: Joelle Stolte PhD, MPH 515-690-9190

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Next Meeting Date: Oct. 1, 2025

Topic: WARREN COUNTY BOH August 2025 MTG

Time: August 6, 2025, 06:00 PM Central Time

Join Zoom Meeting

WARREN COUNTY BOH AUGUST 6, 2025, MTG

Meeting ID: 811 6575 5921

Passcode: 896853

+13052241968,,81165755921# US +13092053325,,81165755921# US

The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible.

Assessment

Essential Service 1: Assess and monitor population health.
Essential Service 2: Investigate, diagnose, and address health hazards and root causes

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Agenda	Topic of Discussion	Attachments	Action
Item #			Needed
1	Call to Order: Role Call	Doerring, Gross, Hilton, Schrock, Zachary	YES
2	Approval of Agenda	Agenda	YES
3	Review & Accept: BOH Minutes		YES
	From June 25, 2025	Minutes	

Public Input

(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.)

	New Business Continued Business		
4	Presentation EveryStep Title V Maternal Child and Adolescent Health update	Presenters; EveryStep Title V Services Becky Borgman Kim Brown Laura Lentell	NO
5	Administrators' Update	Dept. Updates MAP and Report Report: Monthly Reports	NO NO NO
6	Environmental Health Updates • Variances/Waivers • EH Reports	 Discussion with possible Action Regarding Soil Scientist for Todd Carroll Approval of Variance for 2316 County Club Rd, Indianola, IA 50125, Cory Pace 	YES YES
	Private Wells Report	3. Approval of Septic Variance for 2447 Hempstead St., Norwalk, IA 50211, Mario Sanchez	YES
		 4. Approval of variance for 1961 G64 HWY, New Virginia, IA 50210, Irina Frederick 5. EH Reports Septic TOT Pool & Tattoo Public Nuisances 	YES

		Rabies Investigations6. Private Wells Report	
	P	olicy Review	
Essential Essential	Service 3: Communicate effectively to inform Service 4: Strengthen, support, and mobilize Service 5: Create, champion, and implement Service 6: Utilize legal and regulatory actions	n and educate. communities and partnerships. policies, plans, and laws.	
Agenda Item #	Topic of Discussion	Attachments	Action Needed
	Continued Business Policies & Procedures		YES
7	BOH Policy Review	Changed BOH Policies	
,	BOH POIICY REVIEW	a) Signatory Authorization	YES
	Administrative Policy Review	New or Changed Administrative Policies/Procedures b) ADMIN QIP Policy c) Abuse Training & Reporting Policy and Procedure d) Incident Report Policy. Procedure e) Client Appeal Procedure w/Signature f) Client Rights, Restraints, And Behavioral Modification Interventions Policy. Procedure g) Employee Appeals Procedure Policy h) Financial Data Form instructions i) RELEASE OF INFORMATION (ROI) Policy j) Sliding Fee Schedule and Financial Form Unhanged Administrative Policies a) Bill of Right staff signature sheet Staff b) Bill of Rights - patient c) Appeals Procedure Policy d) Electronic Health Information policy e) Financial policy	YES
		f) Home Care General policy g) Inclement Weather Policy h) Orientation General Policy i) Security of Information Policy j) Sliding Scale Fee determination policy	YES
	Nursing/Homecare Policy Review	New or Changed Nursing/Homecare Policies/Procedures: k) Admission Policy HCA l) Records Retention Policy m) Medication Administration and QA Policy. Procedure n) Plan of Care Compliance, Annual Case Mgmt Mtg-Tacking Policy. Procedure o) Service Documentation Policy p) Contents of Emergency Bag	YES

Unchanged Nursin	g/Homecare Policies
q) Discharge	or Denial of Service HCA-HMK Policy
r) Discharge	policy HCA YES
s) Orientation	on HCA policy
t) Protective	e service Policy
u) Continuat	ion of service policy
v) Coordinat	tion of Services policy
w) Discharge	or Denial of Service- Policy
x) Discharge	-transfer-referral of clients policy
y) Division o	f nursing personnel policy
z) DRR Polic	y
aa) Drug injed	ction policy
bb) Evaluation	n visit policy

Assurance

Essential Service 7: Enable equitable access.

Essential Service 8: Build a diverse and skilled workforce.

Essential Service 9: Improve and innovate through evaluation, research, and quality improvement. Essential Service 10: Build and maintain a strong organizational infrastructure for public health.

Agenda Item #	Topic of Discussion	Attachments	Action Needed
8	Assurance: New Business	 Approval of BCD-ENV-Warren-0051 FY26-FY28 MOU Contract; Between WC BOH and DIAL: Pool and Tattoo Inspections Approval of FY25-26 Contract Amendment #1 Extension thru Sept. 30, 2025; Between WC BOH and ECI/IHHS: THRIVE Health Navigation Pilot Project Approval of Contract 5884BT191 Amendment 8; Between WC BOH and IHHS: PH-6 yr ER Response: Influenza A/H5N1 Response Approval of Service Contract/MOU; Between WC BOH and EveryStep: CCNC Services in Warren, Madison and Polk Co, 	YES YES YES
9	Assurance: Continued Business	July 1, 2025, thru Sept. 30, 2026. 1. FY25 EOY Budget Reports-Budget Summary	NO
2		 FY26 New Budget Summary and July Status Health Services Complaint Log - None to report. 	YES
10	Adjourn	4. Health Services Incident Report Log- None Next Meeting Date: October 1, 2025	