

Warren County Board of Health April 2, 2025, 6:00 pm

Board Room, Second Floor 301 N. Buxton St, Indianola, IA

TOPIC: Warren County Board of Health Meeting

Warren County Health Services 301 N. Buxton Suite 202, Indianola Iowa Contact: Joelle Stolte PhD, MPH 515-690-9190

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Next Meeting Date: June 4, 2025

Topic: WARREN COUNTY BOH APRIL 2025 MTG

Time: April 2, 2025, 06:00 PM Central Time (US and Canada)

Join Zoom Meeting:

WARREN COUNTY BOH APRIL 2025 MTG

Meeting ID: 886 7276 9711

Passcode: 689593 One tap mobile

+13052241968,,88672769711# US +13092053325,,88672769711# US

The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible.

Assessment

Essential Service 1: Assess and monitor population health.

Essential Service 2: Investigate, diagnose, and address health hazards and root causes					
Agenda	Topic of Discussion	Attachments	Action		
Item #			Needed		
1	Call to Order: Role Call		YES		
2	Approval of Agenda	Agenda	YES		
3	Review & Accept: BOH Minutes		YES		
	From March 5, 2025	Minutes			

Public Input

(Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.)

	New Business Continued Business		
4	Administrators' Update		NO
	 Administrator Updates 	Dept. Updates	NO
	 Communicable Disease report 	MAP and Report	NO
	WCHS Program Report	Report: Monthly Reports	NO

Policy Review

Essential Service 3: Communicate effectively to inform and educate.

Essential Service 4: Strengthen, support, and mobilize communities and partnerships.

Essential Service 5: Create, champion, and implement policies, plans, and laws.

Essential Service 6: Utilize legal and regulatory actions

Agenda	Topic of Discussion	Attachments	Action
Item #			Needed
	Continued Business		YES
	Policies & Procedures		
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5	Administrative Policy Review:	Unchanged Administrative Policies:	YES
		a) Behavior Policy	
		b) Call In Policy	
		c) Complaint Policy	
		d) Conflict of Interest Policy	

	e)	Philosophy of WCHS	
	f)	Purpose Statement of WCHS	YES
BOH Policy Review		Record Retention Policy	
	-	Succession Planning for Staff Roles Policy	
	i)	Time Off Request Policy	
		d BOH Policies	
Public Health Policy Review	j)	Board of Health Directory	
		nged Public Health Policies	
	K))	AED Policy AED Post Event Review Form	
	,	Hypertension Policy	
	-	ed Public Health Policies	
		Foot Clinic Policy and procedure	
		Sickroom Equipment Loan Policy	
Al other Beller Berte	-	ged Nursing Policies:	
Nursing Policy Review	_	Patient Access Function & Qualifications Policy	
		Patient Education Policy	
	r)	Physician Orders Confirmation Policy	YES
	s)	Plan of Care Policy	
	t)	Priority for Skilled Nursing Policy	
	u)	Protocols for Medical Review Policy	
	v)	PT INR Laboratory Results Policy	
	w)	Public health Nursing Admission Criteria Policy	
	x)	Termination of Service Policy	
Immunization Policy Review		Wound Care Policy	
•	_	d Immunization Policies:	
		Expiration of Private Pay Vaccines	
		nged Immunization Policies:	
	-	Adult Immunization Policy	
		Children's Immunization Program Policy	
		Emergency Generator Policy	
		Expiration of Vaccines for Children (VFC) Policy Influenza and Pneumonia Vaccination Policy	
		Standing Orders Policy	
		Vaccine for Children Eligibility, documentation	
	867	and records Policy	
	hh'	Vaccines Reaction Policy	
Communicable Disease Ballon Barian		Vaccine Scheduling Policy	
Communicable Disease Policy Review		d Communicable Disease Policy	
	jj)	TB Assessment for IA LPH 2025	
	Unchar	nged Communicable Disease Policy	
	kk)	Communicable Disease Investigation	
	II)	Emergency Reportable Disease and Outbreak	
		Response Policy	
		n) Hepatitis B Vaccination Policy	
		Isolation Quarantine Policy	
		TB Employee Skin Test Policy	
		TB Facility Risk Assessment Policy	
		TB Screening of Staff Policy	
		nged Homecare Policies: Ability to Work HCA Policy	
	-	Admission Criteria HCA-HMK Policy	
Homecare Policy Review		Admission Policy	
•		Bed Bug Policy	
		Client Record HCA-HMK Policy	
	-	v) Client Tasks HCA-HMK Policy	
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Assurance

Essential Service 7: Enable equitable access.

Essential Service 8: Build a diverse and skilled workforce.

Essential Service 9: Improve and innovate through evaluation, research, and quality improvement. Essential Service 10: Build and maintain a strong organizational infrastructure for public health.

Agenda Item #	Topic of Discussion	Attachments	Action Needed
6	Assurance: New Business	Approval of BOH Chair, Vice Chair, Secretary 2025	Yes
		Approval of updated 2025 BOH Directory (in Policy Review Section)	Yes
		3. Removal from payroll Melissa Carruthers	Yes
		4. Approval of Elevate Housing TB MOU	
		5. Approval of FY26 Immunization Contract #PHTHOIP26091	Yes
		6. Approval of LPHSC FY26 contract #5884CO91	Yes
		Amendment #2	Yes
		7. Approval of FY26 LPHS Work Plan	163
		8. FY26 Health Services/EH/OPP Budget	Yes
		9. Approval for Petition for DNR Waiver 5239	
		155 th _Carrington	Yes
		10. Approval of Septic Variance for 5239 155th, IA 50125_Carrington	
7	Assurance: Continued Business	1. FY25 Nov. Budget Reports-Budget Summary	YES
		Health Services Complaint Log - None to report.	
		3. Health Services Incident Report Log- None	
		4. Private Wells Report	
		5. EH Reports	
8		Next Meeting Date: June 4, 2025	·
	Adjourn		