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| Warren County Board of Health  **December 4, 2024, 6:00 pm**  Board Room, Second Floor  301 N. Buxton St, Indianola, IA  **TOPIC:** Warren County Board of Health Meeting  Warren County Health Services  301 N. Buxton Suite 202, Indianola Iowa  Contact: Joelle Stolte PhD, MPH 515-690-9190  WCHS@warrencountyia.org  **Next Meeting Date:**  February 5, 2024 | **Topic: WARREN COUNTY BOH DEC. 2024 MTG**  Time: Dec 4, 2024, 06:00 PM Central Time (US and Canada)  Join Zoom Meeting  [WARREN COUNTY BOH MTG DEC. 2024](https://us06web.zoom.us/j/82882957751?pwd=GIXVbRMpXD8U3M9VRpWDyeMikEfQwz.1)  Meeting ID: 828 8295 7751  Passcode: 298612  One tap mobile  +13052241968,82882957751# US  +13092053325 ,82882957751# US  The virtual meeting option is provided for convenience and cannot guarantee access; if a member of the public wishes to ensure participation in the meeting, they should consider attending in person if possible. |

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| **Assessment** | | | |
| Essential Service 1: Assess and monitor population health.  Essential Service 2: Investigate, diagnose, and address health hazards and root causes | | | |
| Agenda Item # | Topic of Discussion | Attachments | Action Needed |
| 1 | Call to Order: Role Call |  | YES |
| 2 | Approval of Agenda | Agenda | YES |
| 3 | Review & Accept: BOH Minutes  From November 6, 2024 | Minutes | YES |
| Public Input (Comments will be limited to 3 minutes per individual. The Board will not take any action on the comments due to the requirements of the Open Meetings Law but may do so in the future.) | | | |
|  | **New Business**  **Continued Business** |  |  |
| 4 | Administrators’ Update   * Administrator Updates * Communicable Disease report * WCHS Program Report | Dept. Updates  MAP and Report  Report: Monthly Reports | NO  NO  NO  NO |
| **Policy Review** | | | |
| Essential Service 3: Communicate effectively to inform and educate.  Essential Service 4: Strengthen, support, and mobilize communities and partnerships.  Essential Service 5: Create, champion, and implement policies, plans, and laws.  Essential Service 6: Utilize legal and regulatory actions | | | |
| Agenda Item # | Topic of Discussion | Attachments | Action Needed |
|  | **Continued Business**  **Policies & Procedures** |  | YES |
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| 5 | **Administrative Policy Review:** | **Unchanged Administrative Policies & Procedures:**   1. Financial Data Form Definitions Policy   **Unchanged Nursing Policies:**   1. Admission to Service Policy 2. Advance Directive Policy 3. Best Practices Policy 4. Clinical Record Policy 5. Intake Policy 6. Intravenous Therapy Policy 7. Medical Management Guidelines Policy 8. Not Home Found Response Policy 9. Office Visit Policy 10. One time Nursing Visit Policy 11. Orientation Nursing Policy | Yes  Yes  YES |

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| **Assurance** | | | |
| Essential Service 7: Enable equitable access.  Essential Service 8: Build a diverse and skilled workforce.  Essential Service 9: Improve and innovate through evaluation, research, and quality improvement.  Essential Service 10: Build and maintain a strong organizational infrastructure for public health. | | | |
| **Agenda Item #** | **Topic of Discussion** | **Attachments** | **Action Needed** |
| 6 | **Assurance: New Business** | 1. CHACHIP Summary: In Good Health Regional Plan 2. Motion to remove Nichole Gunn from Payroll-termination. 3. Approval of hire: addition to payroll for Environmental Health Jeff Hines | NO  YES  YES |
| 7 | **Assurance: Continued Business** | 1. FY25 Oct. Budget Reports-Budget Summary 2. Health Services Complaint Log - None to report. 3. Health Services Incident Report Log One report 4. Private Wells Report 5. EH Reports | YES |
| 8 | **Adjourn** | Next Meeting Date: February 5, 2024 |  |