

## MINUTES TO BE APPROVED AT THE NOVEMBER 7, 2024 MEETING

October 15, 2024

The Warren County Board of Supervisors met Tuesday, October 15, 2024, at 9:30 a.m. with Supervisors Mark Snell, Darren Heater, and Crystal McIntyre present. County Auditor Kimberly Sheets was also present. The following business was had, to-wit:

### PLEDGE OF ALLEGIANCE

**CORRECTIONS/ADDITIONS/DELETIONS: Move Item 5 to Item 2 and Move Item 6 to Item 3.**

**SIMPLE MOTION** by Crystal McIntyre, second by Darren Heater to approve Consent Agenda, Items A through I. Carried unanimously.

### **RESOLUTION 24-132A APPROVE BOARD OF SUPERVISOR MINUTES**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves the following Board of Supervisor minutes. Carried unanimously.

- A. October 1, 2024 – Board Meeting
- B. October 1, 2024 – Special Meeting
- C. October 2, 2024 – Joint Work Session
- D. October 8, 2024 – Work Session

### **RESOLUTION 24-132B APPROVE PAYROLL REMOVAL SECONDARY ROADS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves payroll removal of Doyle Jacobs, Seasonal Worker, Secondary Roads Department, effective 10/03/2024. Carried unanimously.

### **RESOLUTION 24-132C APPROVE PAYROLL REMOVAL SECONDARY ROADS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves payroll removal Steve Snyder, Shop Foreman, Secondary Roads Department, effective 10/03/2024. Carried unanimously.

### **RESOLUTION 24-132D APPROVE WAGE CHANGE COMMUNICATIONS DEPARTMENT**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves wage change for Angela Aubrecht, Dispatch, Sheriff's Office/Communications Department, effective 09/29/2024. Carried unanimously.

### **RESOLUTION 24-132E APPROVE STEP INCREASE SECONDARY ROADS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves step increase for Duane Carrel, Motor Grader, Operator II, Secondary Roads Department, effective 10/16/2024. Carried unanimously.

### **RESOLUTION 24-132F APPROVE NEW HIRE AUDITOR'S OFFICE**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves new hire Linda Gaumnitz, Temporary Election Worker, Auditor's Office, effective 10/01/2024. Carried unanimously.

**RESOLUTION 24-132G APPROVE 5-DAY LIQUOR LICENSE**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves a 5-day liquor license for Lucky Wife Wine Slushies from 10/23/2024-10/27/2024. Carried unanimously.

**RESOLUTION 24-132H SET PUBLIC HEARING**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby sets a Public Hearing for November 7, 2024, at 9:35 a.m. regarding the road vacation of 215<sup>th</sup> Avenue south of Elthon Street. Carried unanimously.

**RESOLUTION 24-132I SET PUBLIC HEARING**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby set a Public Hearing for October 29, 2024, at 6:00 p.m. to review the 2024-2025 Warren County Land Use Plan. Carried unanimously.

**RESOLUTION 24-133 APPROVE APPLICATION FOR USE OF WARREN COUNTY JUSTICE CENTER GROUNDS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves the application for use of the Warren County Justice Center Grounds for Wine, Witches, and Brews on October 25, 2024, and waive the rental fee. Carried unanimously.

**RESOLUTION 24-134 APPROVE APPLICATION FOR USE OF WARREN COUNTY JUSTICE CENTER GROUNDS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves the application for use of the Warren County Justice Center Grounds for Home for the Holidays on November 23, 2024, with a live holiday tree on the Justice Center lawn from November 22, 2024, to January 4, 2025, with the rental fee waived. Carried unanimously.

**RESOLUTION 24-135 APPROVE CLAIMS**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves the following claims be paid on Tuesday, October 15, 2024. Carried unanimously.

Vendor Name	Total Payments
*MTI DISTRIBUTING	\$ 54.85
A+ COMMUNICATIONS	\$ 115.50
ACCESS SYSTEMS LEASING	\$ 917.40
ADVANCED CORRECTIONAL	\$ 25,272.09
AGRILAND FS INC	\$ 9,740.12
AIDAN DALL	\$ 1,000.00
AMAZON CAPITAL SERVICES	\$ 482.78
ANDREA SEMPLE	\$ 41.54
ASCENDANCE TRUCKS MIDWEST LLC	\$ 4,861.47
ASCENSUS	\$ 2,350.00
ASHLEY THOMPSON	\$ 37.99
AT&T MOBILITY	\$ 918.07
BASIS SOLUTIONS, LLC	\$ 1,020.00
BEYOND TRUST CORPORATION	\$ 4,023.27
BITUMINOUS MATERIALS & SUPPLY	\$ 1,025.70
BLAIR LAWSON	\$ 1,470.00
BRIAN KONRAD	\$ 170.99
BRIANNA HARDMAN	\$ 401.66
BRUENING ROCK PRODUCTS	\$ 57,826.54
CAPITAL CITY EQUIPMENT CO.	\$ 40.80
CAPITAL SANITARY SUPPLY	\$ 355.39

CAPPEL'S ACE HARDWARE	\$ 104.97
CINTAS	\$ 142.62
CIRCLE B CASHWAY	\$ 583.32
CITY OF *CARLISLE	\$ 75.19
CLARKE ELECTRIC COOPERATIVE IN	\$ 345.49
CNH INDUSTRIAL ACCOUNTS	\$ 60.55
CNM OUTDOOR EQUIPMENT	\$ 129.92
CONTROL SOLUTIONS INC	\$ 2.90
DANAMERE VILLAGE	\$ 1,000.00
DAS	\$ 50.00
DAWN BROWN	\$ 37.99
DAWN M BOWMAN	\$ 837.50
DELL MARKETING L.P.	\$ 9,543.79
DEYARMAN FORD OF INDIANOLA	\$ 175.79
DOWNEY TIRE PROS	\$ 280.35
DOWNING CONSTRUCTION	\$ 35,778.57
EJS SUPPLY	\$ 30,389.04
ELECTRONIC ENGINEERING	\$ 1,198.53
ELEVATE LIVING	\$ 625.00
EXCEL MECHANICAL CO INC	\$ 2,316.00
EXECUTIVE LASER WASH	\$ 291.20
FALON FLANDER	\$ 39.82
FILTER CARE OF NEBRASKA	\$ 94.40
FOXWOOD APARTMENTS	\$ 1,275.00
FRANK DUNN CO	\$ 989.00
GILBERT LAWN CARE AND	\$ 3,313.50
GRAPHITE CONSTRUCTION GROUP	\$ 26,992.35
GREAT AMERICA FINANCIAL SVCS	\$ 2,128.17
HARVEST ACADEMY MOVERS	\$ 1,385.00
HEATHER CASTEEL	\$ 49.78
HENRY M. ADKINS & SON INC	\$ 442.51
HIRTA PUBLIC TRANSIT	\$ 11,910.00
HORIZON MH	\$ 625.00
ICEA	\$ 1,125.00
INDEPENDENT ADVOCATE	\$ 459.22
INDIANOLA MUNICIPAL UTILITIES	\$ 56,010.71
INDOFF INC.	\$ 1,139.63
INFOMAX OFFICE SYSTEMS INC	\$ 277.93
IOWA COMMUNICATIONS NETWORK	\$ 678.00
IOWA DOT	\$ 513,209.46
IPRINT TECHNOLOGIES	\$ 1,007.00
JAMES OIL COMPANY LLC	\$ 44,667.49
JANELLE VANDEKAMP	\$ 137.70
JASON LEE HUNDERTMARK	\$ 164.00
JOHN DEERE FINANCIAL	\$ 227.84
JV TRUCKING LLC	\$ 1,669.80
KIM THOMPSON	\$ 316.58
KIMBALL MIDWEST	\$ 219.56

KIYA KODA HUMANE SOCIETY	\$ 8,333.34
LANGUAGE LINK	\$ 256.52
LEAF	\$ 362.49
LEGACY PAINTING	\$ 2,850.00
LINDE GAS & EQUIPMENT INC	\$ 144.58
MAIL SERVICES LLC	\$ 2,548.93
MARILYN LAWSON	\$ 625.00
MARION CO RURAL WATER DISTRICT	\$ 64.06
MARTIN MARIETTA AGGREGAT	\$ 1,918.92
MASTERCARD BMO FINANCIAL GROUP	\$ 13,262.53
MATT TANYA MICHENER	\$ 500.00
MENARDS - DES MOINES	\$ 80.21
MIDAMERICAN ENERGY	\$ 5,037.45
MIDWEST ALARM SYSTEMS	\$ 800.00
MIDWEST WHEEL	\$ 460.25
MMIT BUSINESS SOLUTIONS GROUP	\$ 133.03
MURPHY CONSTRUCTION CO INC	\$ 1,800.00
NAPA AUTO PARTS	\$ 376.98
NEWMAN SIGNS, INC.	\$ 155.04
NORWALK READY-MIXED CONCRETE	\$ 28,099.00
OCCUPATIONAL HEALTH CENTERS	\$ 110.00
OMNITEL COMMUNICATIONS	\$ 338.51
PATHOLOGY LABORATORY	\$ 69.41
PHELPS UNIFORM SPECIALISTS	\$ 5,022.26
PITNEY BOWES BANK INC	\$ 4,501.63
POLK COUNTY TREASURER	\$ 500.00
PRO-IMAGE SIGN AND LIGHTING	\$ 721.00
RANGEMASTERS TRAINING CENTER	\$ 84.34
RED INFORMATION SYSTEMS, LLC	\$ 587.00
REDFERN MASON LARSEN& MOORE	\$ 3,600.00
REYNOLDSON & VAN WERDEN L.L.P.	\$ 405.00
RM PROPERTIES LLC	\$ 700.00
ROCHESTER 100 INC	\$ 1,029.49
ROSS BAUER	\$ 0.01
RUDOLF INSURANCE CONSULTANTS	\$ 4,300.00
SCHILDBERG CONST CO	\$ 57,384.45
SCHURMAN PROPERTIES	\$ 625.00
SHIVE HATTERY INC	\$ 4,692.46
SIRWA	\$ 30.00
SOUTH CENTRAL IA LANDFILL AGEN	\$ 30.00
SPENCER PROPERTY MGMT LLC	\$ 2,819.50
SR FAX	\$ 9.05
STAR EQUIPMENT LTD	\$ 998.53
STATE HYGIENIC LABORATORY	\$ 620.00
SVPA ARCHITECTS INC	\$ 18,624.48
SWEENEY COURT REPORTING	\$ 85.58
T.R.M. DISPOSAL	\$ 234.00
TANNER LOYD	\$ 600.00

TED'S USED CARS	\$ 104.00
THE CARLISLE CITIZEN	\$ 133.22
THE FILTER SHOP	\$ 171.23
THE SHREDDER	\$ 210.00
TOMETICH ENGINEERING	\$ 7,503.00
TONYA KAIN	\$ 210.00
TYLER	\$ 6,742.50
UNITYPOINT CLINIC-OCCUPATIONAL	\$ 317.00
UNPLUGGED WIRELESS COMMUNICATION	\$ 127.91
US CELLULAR	\$ 579.68
VANDERPOOL CONSTRUCTION INC	\$ 1,108.40
VERIZON WIRELESS	\$ 363.05
WARREN COUNTY OIL	\$ 938.98
WARREN COUNTY SHERIFF	\$ 3,065.45
WARREN COUNTY TREAS/SVC	\$ 2,686.20
WARREN WATER DISTRICT	\$ 148.30
WATSON & RYAN PLC	\$ 2,271.74
WELLS FARGO VENDOR	\$ 213.73
WEST BEND MUTUAL INSURANCE CO	\$ 16,463.33
WIEGERT DISPOSAL INC	\$ 325.00
ZACH, HALL	\$ 299.13
ZEB BIRCHETTE	\$ 33.38
ZIEGLER INCORPORATED	\$ 430,802.85

**RESOLUTION 24-136 DENIED ENTRANCE VARIANCE APPLICATION**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby denies the consideration of Entrance Variance Application for Meredith & Tyler Meador on Parcel 31000360664. Carried unanimously.

**RESOLUTION 24-137 OPEN PUBLIC HEARING**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves to Open a Public Hearing regarding conveyance of Parcels E and D, OTP Summerset, to adjacent property owner Ivysun, LLC. Carried unanimously.

**RESOLUTION 24-138 CLOSE PUBLIC HEARING**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves to Close the Public Hearing regarding conveyance of Parcels E and D, OTP Summerset, to adjacent property owner Ivysun, LLC. Carried unanimously.

**RESOLUTION 24-139 APPROVE CONVEYANCE**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves conveyance of Parcels E and D, OTP Summerset, to adjacent property owner Ivysun, LLC. Carried unanimously.

**RESOLUTION 24-140 CREATES THE COUNTY COMPENSATION BOARD AND SETS INITIAL TWO-YEAR AND FOUR-YEAR TERMS**

BE IT RESOLVED THAT, pursuant to Iowa Code 331.905 (2023), the Warren County Board of Supervisors hereby creates the County Compensation Board and sets initial two-year and four-year terms as follows:

Members serving for initial two-year terms and representing the County Attorney, Recorder, and Treasurer.

Members serving for initial four-year terms and representing the Auditor, Sheriff, and the Board of Supervisors (Board of Supervisors have two representatives on the County Compensation Board).

Appointments will be made to the County Compensation Board on October 29, 2024. Carried unanimously.

**RESOLUTION 24-141 APPROVE WELIFT FUNDING**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves WeLift funding in the amount of \$25,000.00 for General Assistance purposes. Carried unanimously.

**RESOLUTION 24-142 APPROVE FURNITURE QUOTE FOR BOARD OF SUPERVISORS OFFICE**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby approves the All Makes furniture quote in the amount of \$23,723.35 for the Board of Supervisors Office.

**RESOLUTION 24-143A RECEIVE AND FILE BUDGET REPORT**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby receives and files the Budget Report. Carried unanimously.

**RESOLUTION 24-143B RECEIVE AND FILE GENERAL ASSISTANCE QUARTERLY REPORT**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby receives and files the General Assistance Quarterly Report. Carried unanimously.

**RESOLUTION 24-143C RECEIVE AND FILE SHERIFF'S QUARTERLY REPORT**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby receives and files the Sheriff's Quarterly Report. Carried unanimously.

**RESOLUTION 24-143D RECEIVE AND FILE RECORDER'S REPORT**

BE IT RESOLVED THAT, the Warren County Board of Supervisors hereby receives and files the Recorder's Report. Carried unanimously.

**SUPERVISOR REPORTS:**

Supervisor Mark Snell passed.

Supervisor Darren Heater passed.

Supervisor Crystal McIntyre passed.

**PUBLIC INPUT:** None.

The next regular meeting will be November 7, 2024, at 9:30 a.m.

Upon proper motion the meeting was adjourned.

\_\_\_\_\_, CHAIR  
Mark Snell

ATTEST: \_\_\_\_\_, AUDITOR  
Kimberly Sheets