



**OFFICE OF THE WARREN COUNTY ATTORNEY
DOUGLAS A. EICHHOLZ, COUNTY ATTORNEY**

- R. Alex Crabb, First Assistant
- Tracie Sehnert
- Justin T. Rogers
- Eric Anderson
- Dawn Bowman
- Brianna Shriver

- Kathryn Thayer, Office Manager
- Jamie Morawski, Collections Administrator
- Rusti Wood, Director of Victim Services

August 20, 2019

PARENT NAME
PARENT ADDRESS 1
PARENT ADDRESS 2

Re: Truancy and Notice of Referral for STUDENT

Dear Parent:

The Office of Warren County Attorney has received complaints that your child is failing to attend school as required by Iowa law. The school previously attempted to resolve this issue directly with you. However, his attendance remains unsatisfactory. As a result, a referral was made to our office as is required by state law.

Accordingly, pursuant to Iowa Code section 299.5(A), you are hereby notified that this matter has been referred for mediation. **A mediation session is scheduled for [DAY], [DATE], at [TIME] at the [LOCATION]. You and your child are required to attend.** The mediation conference will provide you with an opportunity to talk things out in an atmosphere of cooperation with school officials to help you and your child work towards a solution to the truancy problem. There are no costs associated with the mediation. Refusal to participate in mediation constitutes a simple misdemeanor for a first offense, and is punishable by 10 days in the county jail or a \$100.00 fine.

I remain hopeful that this problem can be corrected. This however, is the last attempt to resolve this matter short of court intervention.

Sincerely,

Alex Crabb
Assistant Warren County Attorney