

**APPLICATION TO PERFORM WORK WITHIN COUNTY HIGHWAY RIGHT-OF-WAY  
WARREN COUNTY, IOWA**

**FOR DEPARTMENT USE ONLY**

Permit Number	Highway Number	County
County Project Number		Expiration/Completion Date

**APPLICANT (INDIVIDUAL OR COMPANY)**

(ASSISTANCE FROM DEPARTMENT AVAILABLE UPON REQUEST)

First Name	Middle Initial	Last Name	Phone Number
Company Name			Phone Number
Street Address	City/Town	State	Zip Code

**WORK TO BE ACCOMPLISHED**

Approval is hereby requested to enter within the County right-of-way and to complete the proposed work as detailed on the attachments and further described as follows:

**WORK SITE LOCATION**

The proposed work as described above is located in Section \_\_\_\_\_, Twp. \_\_\_\_\_, Range \_\_\_\_\_ on \_\_\_\_\_ generally located \_\_\_\_\_ (miles) \_\_\_\_\_ (direction) from \_\_\_\_\_ (city, county line or other land line).

**Applicant Signature and Agreement**

The undersigned have read the stipulations of this permit agreement as stated as well as attachments which may be included and by signing this application agree to abide by all stipulations and to complete the work as proposed in compliance with the stipulations and attachments within one year from the date Department approval is received for said request. Failure on the part of the applicant to abide by the stipulations or to construct the work desired as stipulated and within the time frame stated shall render this agreement and request null and void. The undersigned also agrees to save harmless the State of Iowa and the Warren County Secondary Roads Department from any damage or losses that may be sustained by any person or persons on account of the conditions and requirements of this agreement.

Applicant Name (First, M.I., Last-Print or Type)	Applicant Signature (Handwritten)	Date
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**CITY ACTION (IF PROPOSED WORK IS WITHIN AN INCORPORATED CITY, CITY ACTION IS REQUIRED)**

"The undersigned city joins in the grants embodied in the above permit executed by the Warren County Secondary Road Department on condition that all of the covenants and undertakings therein running to the Warren County Secondary Road Department shall inure to the benefit of the undersigned city and recommends action on said permit application as noted below by the delegated city official".

Recommended Approval       Do Not Recommend Approval       None Required

Auth. City Official Signature (Handwritten)	Title	Date
Name of Authorized City Official (Print or Type)	Authorized City Official for the City of	

**FEDERAL HIGHWAY ADMINISTRATION ACTION**

(DEPARTMENT REPRESENTATIVES WILL REVIEW THE REQUEST AND OBTAIN FHWA ACTION, WHEN NECESSARY)

Recommended Approval       Do Not Recommend Approval       None Required

Authorized FHWA Representative Signature	Date
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WARREN COUNTY FINAL ACTION

<input type="checkbox"/> <b>Application Approved</b>	<input type="checkbox"/> <b>Application Denied</b>	<b>Permit Number</b>	
<b>Authorized Highway District Representative</b>	<b>Signature</b>	<b>Date</b>	

Notice of intention to commence activities on the highway right-of-way shall be submitted by the applicant a minimum of 48 hours prior to actually commencing the activities as herein granted by this approved application. Notice is to be given to the following Warren County representative:

<b>Local Warren County Contact Person (Type or Print Name)</b>	<b>Phone Number</b>		
<b>Street Address</b>	<b>City/Town</b>	<b>State</b>	<b>Zip Code</b>

**AGREEMENTS**

The applicant agrees that if granted a permit to do said work the following stipulations shall govern.

1. The applicant shall carry on the construction, repair, and maintenance with serious regard to the safety of the traveling public and adjacent property owners and shall save Warren County harmless of any damage or losses that may be sustained by the traveling public on account of such construction, repair, or maintenance operations.
2. The applicant shall indemnify and save harmless Warren County, its agencies, and employees, from any and all causes or actions, suits at law or in equity, for losses, damages, claims, or demands, and from any and all liability and expense of whatsoever nature, arising out of or in connection with the applicant's use or occupancy of the public highway.
3. The applicant shall hold Warren County harmless of any damage that may result to said highway because of the construction or maintenance of the facility, and shall reimburse Warren County for any expenditures that Warren County may have to make on said highway rights-of-way on account of said applicants's construction or maintenance activity or lack thereof.
4. Traffic protection shall be in accordance with Part VI of the current Manual on Uniform Traffic Control Devices for Streets and Highways. The applicant shall be responsible for correctly using signs as needed while work is in progress. Flagging operations are the responsibility of the applicant.
5. Before beginning any work within the highway rights-of-way, it is the responsibility of the applicant to contact utility companies whose installations may be affected or encountered. Contact should be made at 1-800-292-8989, a minimum of 48 hours in advance of starting construction. If the work requested in this application should cause a need to relocate or modify an existing utility, any cost associated shall be as negotiated between the applicant and the utility owner.
6. A copy of the approved application shall be available on the job site at all times for examination of Warren County officials.
7. The applicant shall seed and mulch all disturbed areas within the highway right-of-way and shall be responsible for the vegetative cover until it becomes well established. Any surfaced area such as driveways or shoulders and sodded waterways and plantings which are disturbed shall be restored to their original condition.
8. If the proposed work results in a pool of water on the applicant's property, this pool of water will be exclusively owned, controlled, and maintained by the applicant. That part of the modification located on highway right-of-way will be maintained by Warren County for road purposes only.
9. The applicant shall maintain any drainage structure built within the right-of-way that is built for the benefit of the applicant and not necessary for highway use.
10. This permit is subject to any laws now in effect as well as any new laws which may be hereafter enacted and all applicable rules and regulations of local, state, and federal agencies.
11. This permit is subject to all rules and regulations of Warren County, and to revocation by Warren County at any time and at no cost to Warren County, when is the judgement of Warren County it is necessary in the improvement or maintenance of the highway or the other reasonable cause.
12. That applicant agrees to give Warren County 48 hours notice of intention to start construction or perform maintenance on the highway right-of-way. Any modification to the proposed work shall be approved by Warren County prior to making the change.
13. Unless specifically noted in item #15, all work performed within the right-of-way shall be restricted to a time frame of 30 minutes after sunrise to 30 minutes before sunset.
14. After November 24, 2008, all personnel in the highway right-of-way shall wear ANSI 107 Class 2 apparel at all times when exposed to traffic or construction equipment.

**15. All proposed work covered by this permit shall be at the applicant's expense. The applicant shall reimburse the County for any materials removed from the highway right-of-way described as follows:**

  
  

**16. Applicant will provide County Engineer with a proof of Liability Insurance in the amount of \$1,000,000 showing Warren County as " also insured" on the Insurance Certificate. Received**

**Disclosure Statement:** The information furnished on this form will be used by Warren County to determine approval or denial of the application. Failure to provide all information will result in denial of the application. Information furnished is public information and copies may be provided to the public upon request.



