

Office of  
**RECORDER OF WARREN COUNTY**

**Polly J Wright, Recorder**

301 N Buxton Suite 109

Indianola, Iowa 50125

515-961-1089

Customers will be required to have:

- 1) Verification of Prior Registration (current or expired)
- 2) Title (if applicable)
- 3) Bill of Sale
- 4) Pay sales/use tax on transfer transactions

**BILL OF SALE**

TRANSFER OF OWNERSHIP for a \_\_\_\_\_ (year) \_\_\_\_\_ (model)

WITH HULL/VIN # \_\_\_\_\_ WAS MADE ON

\_\_\_\_\_ FOR \$ \_\_\_\_\_

*Seller's signature*

*Buyer's signature*

\*Effective July 1, 2005 - Sales Tax is collected on all watercraft vessels

\*\*Effective July 1, 2007 - a legislative change made it possible to conduct a "transfer of ownership" of a Boat/Snowmobile/ATV with an expired registration to simplify the transfer process.

\*\*\*Effective July 1, 2009 - Sales tax is collected on all Snowmobile/ATV/ORV transfers.

\*\*\*\*\* The buyer shall, within 30 days, file an application for transfer with Recorder \*\*\*\*\*